



*Friends of the Kimberly Library provides support to
enhance library programs, services, and resources that enrich our community.*

Annual Meeting

Tuesday, March 10th, 2026 1:00 PM Rm
Cedar Room

Present: Tracy Haack, Quinn Martinson, Corinne Herro, Holly Selwitscka, Marcia Trentlage, Cullen Carter, Karen Beutler, Ann Hardginski, Leah Marsh, Kathy Hermes, Carey Cullen, Tom Wentzel, Barbara Wentzel, Diane Switchowski, Renee Rosenow, Gail Sanders Braun, Alona Boots, Michelle Lippart, Jen Gray

Agenda

1. Call to Order at 1:03PM
2. Introductions
3. Approve Agenda
 - a. Marcia entertained a motion to approve the adjusted agenda.
 - b. Barbara seconded.
 - c. All approved
4. Approve Minutes from December 9th, 2025.
 - a. Marcia made a motion to approve.
 - b. Quinn approved.
 - c. All approved.
5. Community Foundation Presentation with Michelle Lippart Hardwick and Alona Boots
 - a. Michelle introduced the Community Foundation.
 - i. Community Foundation-Michelle explained that the foundation is a non-profit organization with the goal of supporting other non-profits in the community (a community trust company).
 - ii. The Community Foundation for the Fox Valley Region is rated #2 in the state (established 40 years ago), and manages approximately 700 million dollars in funds today. They started with \$5,000. The mission is to strengthen current and future organizations in partnership with the community. The Community Foundation is local.
 - iii. Reasons to partner-The Community Foundation helps with investment oversight for charitable organizations. The charitable organization does not need to have

expertise in investments. There is also some protection for the endowment fund for the future.

- iv. Agency Funds-funds established by an organization for it's own benefit. This fund is different than other funds because it provides ongoing support to an organization and the donor to the Community Foundation is the organization.
- v. Questions from Members:
 - 1. Quinn asked for the typical return on investment.
 - a. 7-8% return on investment (depending on which type of fund it may be lower).
 - 2. Holly W. asked what their worst year was.
 - a. 2008
 - 3. Karen B asked if FOKL is too small for a fund.
 - a. Organization size varies greatly. You only need to have funds that are not required for yearly operation. Friends groups at Appleton, Kaukauna, Fremont, Waupaca, and more all have accounts.
 - 4. Corinne asked what the minimum amount was to establish an endowed account.
 - a. Michelle said \$10,000.
 - 5. Michelle explained that an endowment fund is designed to be hard to use. That money should stay in the account, but other accounts are designed with more flexibility. If the non-profit dissolves, the funds can be redirected to other organizations (successor organizations or mergers). Future funds allow non-profits to deposit funds over time to build up to \$10,000.

6. President's Report

- a. Thank You Gift-Microwave and Giftcards to Staff Purchased
- b. Omicron-New Grant
 - i. FOKL received another Omicron grant for \$600 to purchase VOX books. Omicron will give another \$200 to the project.
- c. Audit of Books
 - i. Karen Beutler reviewed the books and found nothing out of order.

7. Treasurer's Report

- a. Quinn noted that her report is just preliminary because totals are still incoming for the fashion show.
- b. Corinne reported on changes in accounts. A full report can be found in the Google Drive Treasurer's Report Folder. Civic Club Checking Account is \$12,162.74. Business 7 month CD renewed until 3/29/26 at 4.09% is \$10324.83. Totals might be slightly different after Holly S. and Quinn meet to discuss the fashion show totals.

8. Library Report

- a. 2026 Unearth a Story Summer Reading Program Ask
 - i. Holly S. reported that circulation is up 8% from last year even with the partial closure due to carpet replacement.
 - ii. Ann presented her dinosaur-themed program for children. Her program total is \$5718.39 and that includes performers, brag tags, and prizes.

- iii. Jen explained that she will be doing a watercolor program for pre-teens and teens. She is also planning a pre-teen fossil program and a program with an artist. She is thinking about passive programs for teens.
- iv. Tracy detailed her program for adults that includes a reading program, three programs, a scavenger hunt, and prizes.
- v. \$7343 is the total between youth and adult programs. This does not include Jen's programming.
- vi. Quinn proposed funding \$8800 to fund the Summer Reading Program.
- vii. Barbara encouraged the group to fund the pre-teen and teen program. She says that she thinks giving more money to the teen programs will help build the program for the future. Barbara W. made a motion to fund \$10,000 for the Summer Reading Program.
 - 1. Holly W. seconded.
 - 2. Gail asked if the group asks businesses for donations. The answer was yes, but it comes in the form of coupons for prizes rather than monetary donations.
 - 3. FOKL approved \$10,000 in Summer Reading funds.

9. Fundraising Calendar

- a. February-Fashion Show-Holly W. questioned the use of baskets at the fashion show. She commented that the amount we earned was lower than the KRA fundraiser, but the amount of people who saw them is limited by those who bought tickets. Gail commented that every-other-year is a better timeline for fashion shows to give people time to get excited again.
- b. March-Book Sale
- c. April-Marcia proposed an April Wine Tasting at the Clubhouse. Leah commented that there is a space limitation (possible 5-75). The group proposed exploring the possibility.
- d. September-Book Sale
- e. September-KRA Craft Show
- f. October-Beer Tasting-The group decided to take a year off or to move this fundraiser to a new date.
- g. November-Culver's Coupon Sale-Marcia says that we can only have one sale a year per 501c3. Carey commented that doing this fundraiser in summer may increase sales. The group asked Marcia to check when area groups are also selling.
- h. Ongoing-Candybar Sales, Booksale Cart
 - i. Holly S. commented that she wants to add Storiarts sales to ongoing fundraisers.
- i. Other Fundraising Ideas
 - i. Legacy Giving
 - ii. Hallway sales display

10. Other Business

- a. Election of Officers
 - i. Quinn commented that if she becomes Treasurer, she does not want to be in charge of Membership. The group agreed.
 - ii. Barbara W. said she would step forward to be secretary.
 - iii. Kathy Hermes said she would serve as Vice President again.

- iv. Marcia said she would serve as President again.
 - 1. All those in favor of the slate of officers as proposed.
 - a. Marcia Trentlage is President
 - b. Kathy Hermes is Vice President
 - c. Barbara Wentzel is Secretary
 - d. Quinn Martinson is Treasurer
 - 2. All approved.

b. Membership Team

- i. Marcia would like to create a Membership Team. Karen B., Holly S. Leah, and Corinne said they would all serve on the Membership Team. Karen B. is the new membership team leader.

11. Next Meeting Date-Meeting on Tuesday, June 9th, 1:00PM

12. Adjourn

- a. Tom made a motion to adjourn.
- b. Corinne second.
- c. Meeting adjourned 3:06PM.